

Merchantville, NJ

January 3, 2022

The Annual Reorganization Meeting of Borough Council was held at 7:30 PM, January 3, 2022 Mayor Ted Brennan presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

ROLL CALL:

Council Present: Sean Fitzgerald, Andrew McLoone, Cindy Morales, Anthony Perno, Dan Sperrazza, Raymond Woods, Edward Brennan, Borough Clerk Brouse, CFO Moules, Engineer Lisse, Attorney Higgins, Assemblywoman Lampitt, and Congressman Norcross were present

SWEARING IN:

Council-Elect Daniel J. Sperrazza, qualify by taking Oaths of Office

ROLL CALL:

Council Present: Sean Fitzgerald, Andrew McLoone, Cindy Morales, Anthony Perno, Dan Sperrazza, Raymond Woods

SWEARING IN:

Council-Elect Cindy Morales-Butts, qualify by taking Oaths of Office

ROLL CALL:

Council Present: Sean Fitzgerald, Andrew McLoone, Cindy Morales, Anthony Perno, Dan Sperrazza, Raymond Woods

COUNCIL PRESIDENT:

On a motion of Mr. Sperrazza and second of Mr. Perno, Council nominated Ray Woods as Council President. There being no other nominations, Ray Woods was elected by a unanimous roll call vote.

Remarks by newly elected officials:-

Thank you Assemblywoman Pamela Lampitt and Congressman Donald Norcross for attending the Reorganization meeting.

Assemblywoman Lampitt – Happy New Year. We had no road map for Covid and am thankful to those that fielded the thousands of questions this year regarding the pandemic. This year the people of the 6th district helped and offered and office that was engaging.

Congressman Norcross – Merchantville is my hometown and I have many great memories growing up. Welcome Cindy. Merchantville is tight knit and family oriented, Washington is not like this town. Next wave of the pandemic is upon us and we have to keep moving forward. Thank you for Police/Fire and American Rescue plan. Almost a million dollars has gone to Merchantville infrastructure \$13.5 billion in infrastructure grant.

Councilman Sperrazza – Excited to be back. TAP Grant. Good transitions.

Councilwoman Morales – Thanks for support and help. Excited to serve the community and do my share.

Councilman Woods – Thank you to Pamela and Donald for being here. The pandemic broke shortly after I started but we were able to do a lot and look forward to doing more to better the town.

Remarks by Mayor-

Appreciate all that is accomplished even in the loss of loved ones. There is no playbook for Covid. The Borough of Merchantville has shown adaption and how to connect and how we should act. Teachable moments, vaccinate and mask for others. Worked on campaign for vaccine for seniors and those who didn't know how to navigate the process. Testament to the departments, Rich, Mike, and Denise. Loss of one employee and gaining a new one. Working on Borough Brief and increase in Social media.

- Centre Street project with County.
- Multi crossing at path.
- MPWC improve on Woodbine treatment plant with cutting edge technology.
- Continued investment in roads.
- Federal dollars of century old flooding project on Glenwood Avenue.
- Green information, built on Bronze Sustainable award.

2022 – Excited to bring Cindy on and have a new voice.

We invested in Public Works department and turned it around. Invested in public safety for Police and Fire, manage situations. Continue to invest in infrastructure West Maple neighborhood. Looking for an electric vehicle alternative with charging stations. Software system to do services online greater ease of access. TAP grant because of Assemblywoman Lampitt and Congressman Norcross continue with coordination to bring to fruition. Provide a development for growth in that area. Staff, Community, Volunteers keep open dialogue. Private litigation.

2022 COUNCIL DUTIES & RESPONSIBILITIES

<p>PERNO Committee for Ways & Means, Director Committee for Public Works & Service, Member Department of Accounts & Auditing, Director Department of Finance, Director Department of Property, Director Abandoned/Vacant Property Economic Development</p> <p>MORALES Department of Municipal Court, Director Committee for Ways & Means, Member Council Representative to Public Events Department of Parks & Recreation, Director Department of Records & Licenses, Director Personnel Policies & Procedures Senior Citizens, Liaison Diversity Committee, Liaison Communications & Website</p> <p>SPERRAZZA Committee for Ways & Means, Member Committee for Public Safety, Member Department of Fire, Director Department of Finance Department of Energy, Director Department of Sewer Utility CDBG Program, Representative Pennsauken/Merchantville EMS, Director</p> <p>Council President- Woods</p>	<p>MCLOONE Committee for Public Safety, Director Department of Police, Director Department of Land Use and Building Inspection, Member Recreation Committee, Representative Personnel Policies and Procedures, Director Historic Preservation Commission, Liaison Council Rep to Police Board</p> <p>WOODS Committee for Public Safety, Member Committee Public Works & Service, Member Council Rep to Planning/Zoning Board Recycling and Solid Waste Director Sustainable Merchantville/Energy Management Insurance Committee, Member Communications & Website Shade Tree Commission, Liaison Department of Land Use and Building Inspection, Director Council Rep to Police Board</p> <p>FITZGERALD Committee Public Works & Service, Director Recycling and Solid Waste Committee Department of Highways, Director Department of Health, Director Public Events Committee Communications & Website, Director Emergency Management, Representative Business and Professional Association, Representative Liaison to Pennsauken Sewerage Authority Board of Education, Liaison</p>
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2022 ANNUAL APPOINTMENTS

Manager Public Works	Kevin Patti
Fire Official	Kevin Patti
Fire Inspector	Kevin Patti
Additional fire inspectors	Tom Connelly Erin Calderon
Code Enforcement Official / Property Maintenance Code	Kevin Patti
Deputy Code Enforcement Official Property Maintenance Code	Tom Connelly
Deputy Code Enforcement Official Property Maintenance Code	Vacant
Zoning Officer	Rebecca Callaway
Construction Official	Chris Mecca
Chief Financial Officer	Denise Moules
<ul style="list-style-type: none"> Interlocal Agreement with Barrington 	
Tax Collector	Kristy Emmett
<ul style="list-style-type: none"> Interlocal Agreement with Barrington 	
Municipal Clerk	Denise Brouse

Purchasing Agent	Denise Brouse
Safety Coordinator / Right to Know Officer	Kevin Patti
Relocation Director	Kevin Patti
Office of Emergency Management Coordinator	Jon Paul Beauchamp
Police and Fire Surgeon	Work Net
Physician	Work Net
Violations Clerk	Maureen Finnegan Amber Rossi
Prosecutor	Brian Turner
Chief Municipal Public Defender	Kerlin Hyppolite
Public Defender (Spanish)	Charles W. Wigginton
Spanish Interpreter	Rosa Maria Mendizabal
Court Sound Recorder	Carol Staszewski
Animal Control Officer	County
Board of Appeals	Daniel Sperrazza Edward F. Brennan

Municipal Coordinator on Aging	Vacant
Municipal Housing Liaison	Denise Brouse
Municipal Drug Alliance	Rich Grassia Patricia Fields
Neighborhood Resolution Liaison	Vacant
Registrar of Vital Statistic's	Denise Brouse
Deputy Registrar	Barbara Bennett
Sanitary Sewer Inspector	Joseph T. Brickley
Senior Citizen Coordinator	Vacant
Community Development Director	Rebecca Callaway

MAYOR APPOINTS BOARD AND COMMISSION MEMBERS

On the motion of Mr. Perno and Mr. Fitzgerald, Council confirms:

Office of Emergency Management - 2022				
Yearly				
Appt	Name	Title	Appointed	Term
	Jon Paul Beaucamp	Coordinator	Jan-15	
	John Brouse	Deputy	Jan-14	
	Christina Hunter	Deputy	Jan-20	
	Taylor Ruilova	Deputy	Jan-20	
	Chrissy Zia-Sass	Deputy	Jan-14	
	Building Inspector	Damage Assessor	Jan-14	

	Public Works Representative	Kevin Patti	Jan-21	
	Police Representative	Richard Grassia	Jan-19	
	Fire Representative	Kevin Patti	Jan-14	
	Mayor Brennan		Jan-14	

New appt	Public Events/Rec 2022			
	Beauchamp, Jon Paul			
	Brouse, Denise			dbrouse@merchantvillenj.gov
	Fields, Amanda			
	Goonan, Eric			
	Hunter, Christina			
	Lane, Diane			
	Ruilova, Taylor			truilova@comegnolaw.com
	Sutin, Emily			
	Sutin, Matt			
	Waldron, Shawn			shawnhoo2002@yahoo.com
	Rebecca Callaway			rcallaway@merchantvillenj.gov
	Fitzgerald, Sean	Council Liaison		sfitzgerald@merchantvillenj.gov
	Brennan, Edward	Mayor		
	McLoone, Andrew	Councilman		
	Perno, Anthony	Councilman		
	Cindy Morales	Co-Council Liaison		cmorales@merchantvillenj.gov
	Sperrazza, Daniel	Councilman		
	Woods, Raymond	Councilman		

Health Commission 2022				
Annual or Appt *	MEMBER	TERM EXPIRES		EMAIL
*	Brennan, Joan	12/31/2023		
	Kipp, Nicole	12/31/2022		
*	Licata, Daniel	12/31/2023		
*	Physican	12/31/2024		
*	Vacant	12/31/2022		
*	Sean Fitzgerald	Council Liason		sfitzgerald@merchantvillenj.gov

	*3 year terms; 5 members		MEETINGS 2022
	staggered terms: 2-2-1		As Scheduled

RESOLUTIONS to be approved by consent agenda:

On the motion of Mr. Perno and Mr. Woods and a unanimous roll call vote, Council adopted the following resolutions by Consent Agenda: R22-01 to R22-18:

**R22-01
RESOLUTION ADOPTING BY-LAWS OF COUNCIL**

BE IT RESOLVED that the By-Laws of the Council of the Borough of Merchantville be and are hereby adopted for the ensuing year.

**R22-02
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN,
STATE OF NEW JERSEY DESIGNATING THE DATE OF THE RE ORGANIZATION MEETING FOR
2023 AND LISTING COUNCIL MEETINGS FOR 2022**

BE IT RESOLVED that the 2023 Organization Meeting of the Borough Council of the Borough of Merchantville shall be held on Monday, January 2, 2023

Monday	January	3	2022	**	Monday	July	4	2022	◇
Monday	January	10	2022	*	Monday	July	11	2022	*&
Monday	January	17	2022	◇	Monday	July	18	2022	◇
Monday	January	24	2022	&	Monday	July	25	2022	◇
Monday	February	7	2022	◇	Monday	August	1	2022	◇
Monday	February	14	2022	*	Monday	August	8	2022	*&
Monday	February	21	2022	◇	Monday	August	15	2022	◇
Monday	February	28	2022	&	Monday	August	22	2022	◇
Monday	March	7	2022	◇	Monday	September	5	2022	◇
Monday	March	14	2022	*	Monday	September	12	2022	*
Monday	March	21	2022	◇	Monday	September	19	2022	◇
Monday	March	28	2022	&	Monday	September	26	2022	&
Monday	April	4	2022	◇	Monday	October	3	2022	◇
Monday	April	11	2022	*	Monday	October	10	2022	*
Monday	April	18	2022	◇	Monday	October	17	2022	◇
Monday	April	25	2022	&	Monday	October	24	2022	&
Monday	May	2	2022	◇	Monday	November	7	2022	◇
Monday	May	9	2022	*&	Monday	November	14	2022	*
Monday	May	16	2022	◇	Monday	November	21	2022	◇
Monday	May	23	2022	◇	Monday	November	28	2022	&
Monday	June	6	2022	◇	Monday	December	5	2022	◇

Monday June 13 2022 *&
Monday June 20 2022 ◇
Monday June 27 2022 ◇

Monday December 12 2022 *
Monday December 19 2022 ◇
Monday December 26 2022 &
Monday January 2 2023 **

- * Regular meeting 7:30 PM
- & Caucus meeting 7:30 PM
- ◇ Advertised but not scheduled meetings
- *& Regular and Caucus meeting 6:30 PM
- ** Re-organization Meeting

R22-03 RESOLUTION DESIGNATING DEPOSITORIES

RESOLVED that the following lending institutions be and are hereby designated as depositaries of Borough funds:

1st Colonial Community Bank, Collingswood, NJ
New Jersey Cash Management Fund
TD Bank NA, Cherry Hill, NJ

R22-04 RESOLUTION DESIGNATING NEWSPAPERS

RESOLVED that the Retrospect of Collingswood, New Jersey and the Courier-Post of Cherry Hill, New Jersey and the Burlington County Times of New Jersey be and are hereby designated as the official newspapers for legal advertising of Borough business.

BE IT FURTHER RESOLVED that said newspapers be and are hereby designated to receive notices of official meetings held in the Borough of Merchantville in accordance with the provisions of Chapter 231, Laws of 1975, "The Open Public Meetings Act".

R22-05 A RESOLUTION APPOINTING AN INSURANCE AGENT FOR THE BOROUGH OF MERCHANTVILLE AND EXEMPTING INSURANCE FROM FORMAL BID REQUIREMENTS

WHEREAS, there exists a need for an Insurance Agent to advise the Borough on insurance requirements, available coverage and changes in insurance programs; and

WHEREAS, the Local Public Contracts Law requires a resolution be adopted appointing an Insurance Agent as a professional service; and

WHEREAS, the Local Public Contracts Law requires that a resolution be adopted authorizing the award of contracts for insurance coverage responding to the Fair and Open process for request for proposals on November 18, 2021; and

WHEREAS, insurance coverage should be obtained through an informal quote basis due to the complexity of specification preparation, the potential of overlooking a hazard or liability in the competitive bidding process, the reluctance of insurance companies to openly participate in insurance bidding and the insurance history of municipal government in general in obtaining adequate insurance coverage; and

WHEREAS, this contract is being awarded pursuant to a "fair and open" process, pursuant to the requirements of New Jersey Local Unit Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Merchantville that Conner, Strong and Buckelew Companies, Inc.

- Broker of record
- Employee benefit program

are hereby appointed as Insurance Agents of the Borough of Merchantville and are authorized to seek quotes for insurance coverage on behalf of the Borough, and are authorized to enter into these policies on behalf of the Borough.

R22-06 RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES AND ASSESSMENTS

WHEREAS, NJSA 54:4-67 permits the governing body of a municipality to fix the rate of interest to be charged for nonpayment of taxes, assessments, sewer rents or other municipal liens or charges, unless otherwise provided by law, subject to any abatement or discount for late payment; and

WHEREAS, NJSA 54:4-67 permits the fixing of a rate up to 8% per annum on the first \$1,500 of delinquency and up to 18% per annum on any delinquent amount in excess of \$1,500 and allows an additional penalty up to 6% to be collected against a delinquency in excess of \$10,000 on parcels that failed to pay the delinquency prior to the end of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Municipality that the Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500 of delinquency and 18% per annum on any amount in excess of \$1,500 delinquency after the due date; if a delinquency in the sum of \$10,000 remains unpaid at the end of the fiscal year a penalty of 6% shall be charged against that delinquency. No interest shall be charged if payment of any installment is received within ten calendar days after the date on which same is payable. If the tenth calendar day falls on a Saturday, Sunday or legal holiday, the grace period shall extend to the next calendar day.

R22-07 RESOLUTION ESTABLISHING PETTY CASH FUNDS

BE IT RESOLVED that the Treasurer be and is hereby directed to establish a Petty Cash Fund with a draft written upon the current fund account in the amount of Two Hundred Dollars (\$200.00) and that Denise Brouse be named custodian of said fund, and that she make a periodic report of the expenditures of such fund to Borough Council.

BE IT FURTHER RESOLVED that the Treasurer be and is hereby directed to establish a Petty Cash Fund for Health Insurance reimbursements with a draft written upon the current fund account of Two Hundred Dollars (\$200.00) and that Denise Brouse be named custodian of said fund, and that she make a periodic report of the expenditures of such fund to Borough Council.

R22-08 RESOLUTION AUTHORIZING THE APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO THE CAMDEN

COUNTY COMMUNITY DEVELOPMENT ADVISORY BOARD

WHEREAS, there is hereby established an annual requirement of a Municipality to appoint a voting representative, and alternate to the Camden County Community Development Advisory Board; and

WHEREAS, the Borough of Merchantville wishes to continue to be a voting member of said Board in conjunction with the existing Cooperation Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Merchantville that Raymond Woods is hereby appointed to serve as the representative from the Borough of Merchantville to the Camden County Community Development Advisory Board; and

FURTHER, Daniel Sperrazza is hereby appointed to serve as the Alternate Member,

FURTHER, a certified copy of this Resolution is to be submitted to the County Community Development Office.

R22-09 RESOLUTION MODEL CASH MANAGEMENT PLAN

BE IT RESOLVED, by the Borough Council of the Borough of Merchantville, County of Camden, that for the year 2022, the following shall serve as the Cash Management Plan of the Borough of Merchantville.

The Chief Financial Officer is directed to use this Cash Management Plan as the guide in depositing and investing the Borough of Merchantville's funds.

The following are suitable and authorized investments:

1. Interest-bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local unit funds.
2. Government money market mutual funds as comply with NJSA 40A:5-15.1(e)
3. Local government investment pools which comply with NJSA 40A:5-15.1(e) and conditions set by the Division of Local Government Services
4. New Jersey State Cash Management Fund.
5. Repurchase agreements (repos) of fully collateralized securities which comply with NJSA 40A:5-15.1(a).

Each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

The following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds in 2022:

1st Colonial Community Bank, Collingswood, New Jersey
TD Bank, Cherry Hill, New Jersey

The Chief Financial Officer shall report to the governing body any account that does not earn interest.

The Chief Financial Officer shall be guided by the attached Cash Management Policy, identified as Exhibit

BE IT FURTHER RESOLVED that the Cash Management Plan be adopted by resolution of the Borough Council of the Borough of Merchantville annually at its reorganization meeting.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Merchantville, County of Camden, State of New Jersey, that the Cash Management Plan is hereby adopted and shall forthwith be followed by Borough Officials.

R22-10
RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH PROFESSIONALS

WHEREAS, N.J.S.A. 40:87-15 authorizes the appointment of a Borough Engineer and such other officers as the Borough Council may deem necessary, and

WHEREAS, there exists a need for the following:

- (1) Registered Municipal Accountants
- (2) Borough Engineer
- (3) Municipal Planner
- (4) Borough Solicitor
- (5) Bond Counsel
- (6) Payroll Department
- (7) Financial Advisor
- (8) Environmental Engineer
- (9) Special Counsel
- (10) Special Conflict Engineer
- (11) Land Use Board Engineer
- (12) Land Use Board Attorney
- (13) Historic Preservation Commission

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contract for "professional services" without competitive bids must be publicly advertised;

WHEREAS, this contract is being awarded pursuant to a "fair and open" process, pursuant to the requirements of New Jersey Local Unit Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Merchantville, as follows:

- (1) The Mayor and Borough Clerk are hereby authorized and directed to execute the agreements with:

- 1 ROBERT P. NEHILA JR, CPA, RMA, PSA, PARTNER** acting for Bowman and Company, Registered Municipal Accountant;
- 2 PENNONI ASSOCIATES**, Borough Engineer;
- 3 ENVIRONMENTAL RESOLUTIONS**, Environmental Engineer
- 4 TIMOTHY HIGGINS, ESQ.**, Borough Solicitor;
- 5 PHILIP A. NORCROSS, ESQUIRE** of Parker / Mc Cay, Municipal Bond Counsel;
- 6 CHRISTI L. CHIARULLI** of USA Payroll;
- 7 PHOENIX FINANCIAL GROUP, INC.**, Financial Advisor;
- 8 ENVIRONMENTAL RESOLUTIONS, INC.**, Environmental Engineers;
- 9 JAMES MALEY**, Maley Givens, **AND Malmut & Associates**, Special Counsel;
- 10 CME ASSOCIATES**, Special Conflict Engineer;
- 11 ENVIRONMENTAL RESOLUTIONS, INC.**, Land Use Board Engineers
- 12 MADDEN & MADDEN**, Land Use Board Attorney

13 CLARK CANTON HINTZ, Historic Preservation

- (2) A copy of this resolution shall be published in the Retrospect as required by law within ten (10) days of its passage.

R22-11**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, NEW JERSEY
APPOINTING PRINCIPAL PUBLIC WORKS MANAGER**

WHEREAS, pursuant to NJSA 40A:9-154.6 et seq., the governing body of the Borough of Merchantville is required to appoint a Principal Public Works Manager; and

WHEREAS, Joseph T. Brickley, PE, CPWM, 321 Bem Street, Riverside, NJ, 08075 holds a valid Public Works Manager Certificate pursuant to NJSA 40A:9-154.6c;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Merchantville, County of Camden, State of New Jersey, that Joseph T. Brickley be appointed for a term expiring December 31, 2022 as Principal Public Works Manager for the Borough of Merchantville.

R22-12**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF
NEW JERSEY DESIGNATING THE BOROUGH'S PUBLIC AGENCY COMPLIANCE OFFICER**

WHEREAS, pursuant to P.L. 1975, C.127 (N.J.A.C. 17:27) the Borough of Merchantville, a public agency, shall designate an officer or employee to serve as a Public Agency Compliance Officer (P.A.C.O.); and

WHEREAS, the P.A.C.O. is the liaison official for matters concerning P.L. 1975, C.127 (N.J.A.C. 17:27) and should have the authority to recommend the appropriate corrections to the public agency's contracting procedures;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Merchantville, that the Municipal Clerk, Denise L. Brouse, is hereby appointed as the P.A.C.O. for the Borough of Merchantville for a term expiring December 31, 2022.

R22-13**RESOLUTION APPOINTING MUNICIPAL COURT
ADMINISTRATOR AND DEPUTY COURT ADMINISTRATOR OF
THE BOROUGH OF MERCHANTVILLE MUNICIPAL COURT**

WHEREAS, there exists a need for a Court Administrator and Deputy Court Administrator of the Borough of Merchantville Municipal Court;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville that Maureen Finnegan be appointed Certified Municipal Court Administrator for the Borough of Merchantville, County of Camden and State of New Jersey for a period of one (1) year; and

BE IT FURTHER RESOLVED, that Amber V. Rossi be appointed Deputy Court Administrator for the Borough of Merchantville, County of Camden and State of New Jersey for a period of one (1) year.

R22-14
RESOLUTION DESIGNATING OFFICER TO SIGN BOROUGH ACCOUNTS

WHEREAS, prior Resolutions adopted by the Borough Council of the Borough of Merchantville designate the officers of the Borough empowered to sign warrants on the following Borough Accounts with 1st Colonial National Bank of Collingswood, NJ:

1. Dog Account 0123000317 (2 signatures)
2. Medical Account (0223000423)
3. Salary Account 0123000283 (1 signature)
4. General Capital Fund 0123000325 (2 signatures)
5. Trust Account, Other Funds 0123000366 (2 signatures)
6. Merchantville Sewer Utility 0123000333 (2 signatures)
7. Merchantville Sewer Capital 0123001497 (2 signatures)
8. Borough of Merchantville (Current) 0123000275 (2 signatures)

NOW, THEREFORE, BE IT RESOLVED that effective January 3, 2022, the following officers be used to implement the prior Resolutions:

Mayor:	Edward Brennan
President of Council:	
Chief Financial Officer:	Denise Moules
Borough Clerk:	Denise Brouse
Director of Accounts and Auditing	Anthony Perno

R22-15
RESOLUTION DESIGNATING OFFICERS TO SIGN BOROUGH WARRANTS FOR COURT

WHEREAS, prior Resolutions adopted by the Borough Council of the Borough of Merchantville designate the officers of the Borough empowered to sign warrants on the following Borough Accounts with 1st Colonial National Bank, Collingswood, New Jersey:

1. Borough of Merchantville (1st Colonial) (General)
0123000648 (1 signature)
2. Borough of Merchantville (1st Colonial) (Bail)
0123000655 (1 signature)

NOW, THEREFORE, BE IT RESOLVED that effective January 1, 2022, the following individuals be used to implement the prior Resolutions:

Court Administrator:	Maureen F. Finnegan
Deputy Court Administrator:	Amber V. Rossi

R22-16
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY FOR THE ANNUAL APPOINTMENT OF DENISE BROUSE AS THE REGISTRAR OF VITAL STATISTICS OF THE BOROUGH OF MERCHANTVILLE

WHEREAS, N.J.S.A. 26:8-11 requires the Municipal Clerk be appointed as the local registrar in any district having a population of less than 5,000; and

WHEREAS, Denise Brouse is the Borough Clerk and therefore will be appointed as the Registrar of Vital Statistics for the Borough of Merchantville;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville that Denise Brouse be and is hereby appointed to the position of Registrar of Vital Statistics for an annual term commencing January 1, 2022 and concluding on December 31, 2022.

R22-17

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY APPOINTING JOHN QUEEN AS MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER

WHEREAS, Chapter 22 of Title 4 of the Revised Statutes, requires the Municipality to appoint a Municipal Humane Law Enforcement Officer (MHLEO); and

WHEREAS, the Mayor and Council desire to appoint John Queen as Municipal Humane Law Enforcement Officer; and

WHEREAS, the Municipal Humane Officer has completed the required training course developed by the Police Training Commission;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville that John Queen be and is hereby appointed to the position of Municipal Humane Law Enforcement Officer (MHLEO) for an annual term concluding on December 31, 2022.

R22-18

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE OF NEW JERSEY ADOPTING 2022 TEMPORARY BUDGET

WHEREAS, Section 40A:4-19 of the Local Budget Law provides that, where any contracts, commitments or payments are to be made prior to the adoption of the 2022 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided;

WHEREAS, the date of this resolution is within the first thirty days of January 2022; and

WHEREAS, 26.25% of the total appropriations of the 2021 Budget is the sum of \$1,272,012.60 excluding Debt Service; and

WHEREAS, 26.25% of the total appropriations of the 2021 Sewer Utility Budget is the sum of \$91,356.30 excluding Debt Service;

NOW, THEREFORE, BE IT RESOLVED that the following temporary appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for their records:

TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES: \$1,272,012.60

ADD:

DEBT SERVICE	\$586,429.00
TOTAL 2022 TEMPORARY BUDGET	<u>\$1,858,441.60</u>
SEWER UTILITY FUND:	
OPERATING	\$ 91,356.30
ADD: BOND PRINCIPAL AND INTEREST	\$149,124.38
TOTAL 2022 SEWER UTILITY TEMPORARY BUDGET	<u>\$ 240,480.68</u>

Oath of office for all Borough Officials

Please rise to be sworn in

Schedule of 2022 Borough Holidays

Borough of Merchantville

2022 Holiday Schedule

Monday	January	17	DR. MARTIN LUTHER KING
Monday	February	21	PRESIDENTS' DAY
Monday	May	30	MEMORIAL DAY
Monday	June	20	JUNETEENTH
Monday	July	4	INDEPENDENCE DAY
Monday	September	5	LABOR DAY
Thursday	November	11	VETERANS' DAY
Thursday	November	24	THANKSGIVING DAY
Friday	November	25	THANKSGIVING HOLIDAY
Friday	December	26	CHRISTMAS HOLIDAY

**In addition, four (3) personal days
may be selected by each employee**

Friday	December	30	2022	NEW YEAR'S DAY
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Remarks by Audience

None

ADJOURNMENT: On the motion of Mr. Woods and second of Mr. Perno, the meeting was adjourned at 8:15 PM.

DENISE L. BROUSE
BOROUGH CLERK